



**THE PRESIDENCY  
NATIONAL IDENTITY MANAGEMENT COMMISSION**

11 SOKODE CRESCENT, OFF DALABA STREET ZONE 5, WUSE ABUJA

**INVITATION TO PRE-QUALIFY  
FOR THE CONSTRUCTION OF NIMC STATE OFFICE COMPLEXES**

**PREAMBLE**

The National Identity Management Commission by virtue of section 32 of the NIMC Act 2007 recently took over the assets and liabilities of the former DNCR which included completed and on-going projects.

The Commission has made adequate plans to complete the construction of states offices in thirteen (13) states as part of a deliberate strategy to ensure the simultaneous take-off of Identity Registration Centers in all states of the Federation, under the implementation of the 3Es project - extension, expansion and enhancement of the identity management system infrastructure.

Consequently, the Commission intends to engage qualified, competent and reputable construction firms to execute the construction of NIMC State Offices categorized into Lots A-M as follows:

<b>Group A:</b>	<b>Group B:</b>
<b>Lot A: Akwa-Ibom State</b>	<b>Lot H: Kaduna State</b>
<b>Lot B: Anambra State</b>	<b>Lot I: Katsina State</b>
<b>Lot C: Bayelsa State</b>	<b>Lot J: Jigawa State</b>
<b>Lot D: Delta State</b>	<b>Lot K: Taraba State</b>
<b>Lot E: Ebonyi State</b>	<b>Lot L: Yobe State</b>
<b>Lot F: Ekiti State</b>	<b>Lot M: Zamfara State</b>
<b>Lot G: Gombe State</b>	

Accordingly, the Commission hereby invites interested and eligible contracting firms/Consortium with requisite experience and capacity to apply for pre-qualification for the execution of the above works at the State Headquarters in the respective State capitals. **Prospective firms/Consortium can apply for more than one of the Lots specified above.** Successful firms will be required to execute an agreement acceptable to the Federal Government of Nigeria.

**SCOPE OF WORK**

The scope involves the construction of an office block as follows:

**Construction of a 2-wing bungalow, covering an area of 1,162 square meters:** Works to include concrete floors, Block walls, roofing, finishings as well as supply and installation of sanitary fittings, fire detection equipment, iron mongery hardware, burglary proof etc;

**Provision/installation of Electrical, Voice/Data and Mechanical services;**

**Provision of civil works:** Works to include the drainages and 600m<sup>2</sup> paved parking lots;

**Construction of a perimeter fencing wall of about 240 meters with a generator and a gate house with 1No. room and toilet.** Also included is the execution of landscaping works within the state office premises.

**PROPOSAL FORMAT AND STRUCTURE**

To be pre-qualified, interested firms must supply the following verifiable evidence including but not limited to the following:

Profile of the firm including structure, management team, registered address, phone number(s), facsimile number and web address;

- Evidence of registration with relevant authorities;
- Memorandum and Articles of Association of the firm/consortium (where applicable)
- Form CO.7/CO.2
- Registration as Contractor with Federal Ministry of Transportation in Category B and above
- Proof of Alliances / Partnerships (if applicable) including details of existing relationships (MOU or JV agreement) if in a Consortium, outlining aspects of the services to be handled by each partner/member firm;
- 3 year Audited Accounts of the firm and or consortium;
- Tax Clearance Certificate for the past 3 years.

**Other Pre-qualification information to be included are:**

- Names and Curriculum Vitae of Team leader and professional staff proposed for the assignment, including qualification and individual experience in handling similar assignments;
- Evidence of technical competence and relevant experience in similar construction assignments;
- Operational Strategy and list of equipment and support facilities available;
- Verifiable reference list of clients for whom similar services were/are being executed by the firm or members of the consortium, giving detailed scope, location, value, date executed, address, telephone numbers and contact persons;
- Experience/track record of firm;
- Evidence of financial capability and banking support;
- Detailed description of your understanding of the scope of work;
- Project approach, methodology and work plan to completing the tasks specified in the scope of work;
- Any other information, which may be considered to be relevant to the evaluation of your application for pre-qualification.

**Note:** The requested information should be arranged in the order shown above. Respondents may be required to present original documents for sighting during the assessment exercise.

**SUBMISSION**

Pre-qualification documents must be delivered in 6 hard copies with an electronic copy (in a CD) in a separate sealed envelope clearly marked **“Proposal for the construction of NIMC State Office (specify Lot )”** and delivered to the address below on or before 5pm Wednesday July 23, 2008.

The Director General  
National Identity Management Commission  
11 Sokode Crescent, Off Dalaba Street,  
Zone 5 Wuse Abuja- Nigeria  
Tel: 09-6726457  
[www.nimc.gov.ng](http://www.nimc.gov.ng)

**Only short-listed firms will be contacted.**