



The Presidency
NATIONAL IDENTITY MANAGEMENT COMMISSION
11 Sokode Crescent, Off Dalaba Street, Zone 5, Wuse Abuja.

INVITATION TO PRE-QUALIFY FOR THE SUPPLY OF PROJECT VEHICLES

PREAMBLE

The National Identity Management Commission wishes to procure project vehicles to meet its immediate project management needs.

Accordingly, the Commission hereby invites interested and eligible firms with requisite experience and capacity to apply for pre-qualification for the supply contract.

PROPOSAL FORMAT AND STRUCTURE

To be pre-qualified, interested firms must supply the following verifiable evidence including but not limited to the following:

- Profile of the firm including structure, management team, registered address, phone number(s), facsimile number and web address;
- Evidence of Certificate of Incorporation, Memorandum and Articles of Association including Form CO.7/CO.2 of the firm;
- Evidence of registration with relevant authorities and up-to-date compliance certification (VAT, Pension, NHIS, Income Tax, etc.);
- 3 year Audited Accounts of the firm and or consortium;
- Tax Clearance Certificate for the past 3 years;
- Experience/track record of firm including evidence of technical competence and relevant experience in handling similar assignments;
- Verifiable reference list of clients for whom similar services were/are being executed by the firm including detailed scope, location, value, date executed, address, telephone numbers and contact persons;
- Evidence of financial capability and banking support;
- Any other information, considered relevant to the evaluation of your application.

Note: The requested information should be arranged in the order shown above. Respondents may be required to present original documents for sighting during the assessment exercise.

SUBMISSION

Pre-qualification documents must be delivered in 6 hard copies with an electronic copy (in a CD) in a separate sealed envelope clearly marked “**Pre-Qualification for Supply of Project Vehicles**” and delivered to the address below **on or before 5pm, Thursday July 8, 2010.**

The Director General
National Identity Management Commission
11 Sokode Crescent, Off Dalaba Street,
Zone 5 Wuse Abuja- Nigeria
www.nimc.gov.ng

Only short-listed firms will be contacted!